



**ANNUAL REPORT AND (IF APPLICABLE) BIENNIAL REQUEST FOR
RECERTIFICATION OF CERTIFIED LAY MINISTER**

Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

E-mail: _____

Telephone Number: _____

1. ANNUAL REPORT (COMPLETE THIS SECTION EVERY YEAR.)

(File this report annually with the charge conference or church council of the church where membership is held and with the District Office. No approvals are required.)

- a. During the past year, I engaged in the following ministries. (List no more than four.)

- b. During the past year, I engaged in the following personal and spiritual growth activities. (List four.)

2. BIENNIAL RENEWAL (COMPLETE THIS SECTION EVERY OTHER YEAR.)

- a. I am assigned/unassigned. If assigned, I received a ministry review from the pastor-parish relations committee or charge conference of

_____ on _____
Name of church or charge Date

If unassigned, I received a ministry review from the pastor-parish committee, charge conference, or church council of

_____ on _____ of which I am a member.
Name of church or charge Date

(The entity performing the ministry review should send the results of such review to the chairperson of the applicable district committee on ordained ministry.)

- b. I completed the following the following Lay Servant Ministries advanced course or approved continuing educational event during the last two years. (List one and provide date.)
- c. I recommend the above-named Certified Lay Minister for recertification.

_____ Date

- d. The above-named Certified Lay Minister meets all requirements for recertification, and this request is referred to the _____ district committee on ordained ministry. Filed with Charge Conference paperwork in the District Office, attn: DCOM.
- e. The _____ district committee on ordained ministry has examined the above-named Certified Lay Minister and recommends recertification.

_____ Chairperson
Date

- f. The Conference Committee on Lay Servant Ministry recertifies the above-named Certified Lay Minister.

_____ Date

All of the information I have provided in this Annual Report and (if applicable) Biennial Request for Recertification as a Certified Lay Minister is true and correct.

_____ Date

Certified Lay Minister