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2016 Book of Discipline, Para. 668

¶ 668. District Committee on Lay Servant Ministries—Districts are encouraged to create a district committee on Lay Servant Ministries related to the annual conference through the conference committee on Lay Servant Ministries. There shall be a district director of Lay Servant Ministries filled in a manner determined by the district. This position shall be filled by a certified lay servant.

1. The purpose of the district committee on Lay Servant Ministries is to plan and supervise the program within the district.
2. The committee is chaired by the district director of Lay Servant Ministries. In addition to the director, membership of the committee will include the district lay leader, the district superintendent, and an instructor of lay servant courses. Other resource people may be added as needed.

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2016 Book of Discipline, Para. 668, cont.

3. The responsibilities of a district committee on Lay Servant Ministries are to provide basic training for local church lay servants and advanced courses for certified lay servants as recommended by the General Board of Discipleship, or as approved by the conference committee on Lay Servant Ministries; to decide who will be recognized as certified lay servants; to help match lay servants and certified lay ministers with service opportunities; and to support and affirm lay servants and certified lay ministers as they serve.
4. The district committee shall plan advanced courses for lay servants that will enable certified lay servants to maintain that recognition.
5. The district committee will report to the pastor and charge conference of each certified lay servant the courses that have been satisfactorily completed by the certified lay servant.

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Provide Basic Training Courses - all three are options to attain certification as a Lay Servant

- **GROW! Living as Spiritual Transformational Leaders** - eight sessions - 2 CEUs offered for certification as a Lay Servant. This course was written for the Susquehanna Conference to encourage the growth of "Spiritual Transformational Leaders who engage others in abundant Christian love that transforms lives wherever they go."
- **Lay Servant Ministries - Introduction to Lay Ministry, the Basic Course** (from Discipleship Ministries) + **one Advanced Course** - 2 CEUs for certification as a Lay Servant. Courses are also available from [www.BeADisciple.com](http://www.BeADisciple.com) if local courses are not offered.
- **Equipping God's People** - eight sessions - 2 CEUs offered for certification as a Lay Servant. Also written for the Susquehanna Conference use.

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Who makes up the District Committee?

The committee is chaired by the district director of Lay Servant Ministries. In addition to the director, membership of the committee will include the district lay leader, the district superintendent, and an instructor of lay servant courses. Other resource people may be added as needed.

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WHO WILL BE RECOGNIZED AS CERTIFIED LAY SERVANTS?

Record Keeping Protocol Using Form 8

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**District Laily Courses**

- Albion District
- Harrisburg District
- Lewisburg District
- Scranton/Wilkes-Barre District
- State College District
- Williamsport District - No Courses at this time
- York District

Lay Servant Ministries Overview & Form

Lay Ministry Overview

Lay Servant Report Form

CLM Annual Report Form

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<b>Conference Lay Leader</b> John Deem jdem@lmsum.org	<b>Assistant Conference Lay Leader</b> Michelle Haggerty mhaggerty@lmsum.org	<b>Assistant Conference Lay Leader</b> Christina Kucharski ckucharsk@lmsum.org				
<b>District Lay Leaders</b>						
<b>Albion</b> Doreen Korman dkorman@lmsum.org	<b>Harrisburg</b> John Haggerty jhaggerty@lmsum.org	<b>Lewisburg</b> Doreen Haggerty dhaggerty@lmsum.org	<b>Scranton/Wilkes-Barre</b> Coryn McClellan cmcclellan@lmsum.org	<b>State College</b> Doreen Haggerty dhaggerty@lmsum.org	<b>Williamsport</b> Christina Kucharski ckucharsk@lmsum.org	<b>York</b> Kathy Haggerty khaggerty@lmsum.org
<b>District Lay Servant Ministry Committee Chairpersons</b>						
<b>Albion</b> Doreen Deem ddeem@lmsum.org	<b>Harrisburg</b> Randy Haggerty rhaggerty@lmsum.org	<b>Lewisburg</b> Pat Beringer pberinger@lmsum.org	<b>Scranton/Wilkes-Barre</b> Coryn McClellan cmcclellan@lmsum.org	<b>State College</b> Cathy White cwhite@lmsum.org	<b>Williamsport</b> Coryn McClellan (2019) Christina Kucharski (2020) Cathy Deem (2021-2022) ckucharsk@lmsum.org	<b>York</b> Kathy Haggerty khaggerty@lmsum.org

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Recognize  
Lay  
Ministries

Possibilities for recognition -  
Lay Servant/Speaker/CLM focus written in the district newsletter or other district function?

Special recognition at Annual Conference?

Stories of effective lay ministry in social media formats?

Commissioning Service - end of training session led by District Superintendent, or District Rally

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Match Lay Servants/Speakers/CLM  
How does the District Committee pay attention?

**Matching Lay Speakers/CLM with service opportunities -**

1. The office of the District Superintendent is the clearing house for opportunities for preaching/service for which Lay Speakers and CLMs are eligible.
2. The Local Church has responsibility for helping to match Lay Servants with opportunities for service. Are your laity able to use their training?
3. GROW! Living as Spiritual Transformational Leaders is specifically designed to help lay people discover areas of giftedness and ability that can be used by God through their church or community. What is the level of openness at the local church to receive these gifts?

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Support Lay Ministries

Support Lay Servant Ministries -

1. What does the local church do to support continuing education and usefulness of our Lay Servants?
2. How can each district lift this ministry to greater effectiveness?
3. The Conference Lay Servant Team is working to clarify and simplify the resources.

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**Advanced Courses for Certified Lay Servants/Speakers/Lay Ministers (CLM)**



A variety of opportunities exist as Advanced Courses

- *GROW! Living a Spiritual Transformational Leaders*
- *Equipping God's People*
- *Discipleship Resources courses - offered in Districts as needed, especially to certify Lay Speakers*
- [www.BeADisciple.com](http://www.BeADisciple.com) - available for individual study and certification

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### Conference Lay Servant Team

**Two important decisions:**

- **Certification requirements have been extended to 4 years - through Spring 2022 due to pandemic issues.**
- Courses other than those already listed can be reviewed by the Conference Lay Servant Team to determine their worthiness for Lay Servant Ministries use. Submit a syllabus or other paperwork to Kim Shockley ([kshockley@susumc.org](mailto:kshockley@susumc.org)) for consideration. Throughout 2021 we will work to develop a Master List of approved courses.
- CEU = 10 instructional hours

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### Reporting to Pastor and Charge Conference - FORM 8

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### Reporting for Certified Lay Minister - CLM

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### Ultimate Responsibility of Personal Records

Each individual Lay Servant, Lay Speaker, or CLM must maintain their own records of certification received and courses taken. It is the reporting through **Form 8** and the **CLM Report** that informs the District Lay Servant Committee.



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### What to Remember

1. Provide excellent courses for Lay Servants, Lay Speakers, and Certified Lay Ministers!
2. Keep good records so that you can encourage those when they need it!
3. Celebrate your laity in ministry throughout the district so that others will want to be trained!
4. Contact Kim Shockley - [kshockley@susumc.org](mailto:kshockley@susumc.org) - to ask questions

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