

FORM #9  
YEAR 2020



CHARGE:  
CHURCH:  
DISTRICT:

**Church Trustees Report**  
For the period beginning January 1, 2020 and ending December 31, 2020

**Due January 31, 2021**

See *The Book of Discipline 2016*, ¶ 2550, for further information.

Church Name	Chair of Trustees
Charge	Chair of Trustees Address, phone & email

<b>1. What appraised values are to be reported?</b>	
a. Church Building(s) Give physical address for each. 1. 2. 3. 4.	1. \$ 2. \$ 3. \$ 4. \$
b. Equipment & Furniture 1. 2. 3. 4.	1. \$ 2. \$ 3. \$ 4. \$
c. Land 1. 2. 3. 4.	1. \$ 2. \$ 3. \$ 4. \$
d. Is there a cemetery associated with this church? Is it church owned? Is there a cemetery association? Are plots available for purchase? Will there be future burials? Cemetery (Name and physical address) 1.	Cemetery Association name and contact information:
e. Total of Cash, Investments, Other Assets	\$
f. Total Value of Church (property and assets)	\$

g. Parsonage or Building (s) Give physical address(es)					
1.		1. \$			
2.		2. \$			
h. Church-owned Parsonage Furnishings/Equipment					
1.		1. \$			
2.		2. \$			
i. Parsonage Land		\$			
j. Escrow Accounts for Parsonage		\$			
k. Total Parsonage Value		\$			
l. Other Property or Assets (specify)		\$			
<b>2. Is this church incorporated?</b>					
If yes, are the conditions of that Incorporation followed? (For information on becoming incorporated contact your District Superintendent)					
<b>3. Do all deeds contain the trust clause?</b>					
See ¶2503					
<b>4. Legal Documents</b>					
a) Where are the deeds and legal papers kept?		a)			
b) Who has access to them?		b)			
<b>5. Were there "critical risk recommendations" noted by the Conference property and casualty insurance carrier in the last year?</b>					
Were those "critical risk recommendations" addressed to the satisfaction of the insurance carrier?					
<b>6. What bank accounts, bequests, trusts, certificates of deposit, and/or invested funds are entrusted to the Trustees? List each and provide the following items of information for each: (a) amount, (b) where invested, (c) annual income, (d) how used, (e) compliance with Social Principles</b>					
<b>ITEM</b>	<b>AMOUNT</b>	<b>WHERE INVESTED</b>	<b>ANNUAL INCOME</b>	<b>HOW USED</b>	<b>COMPLY w/ Social Principles? ¶160-166</b>
<b>7. Are regular reports on the above funds made to the Church Council (or Administrative Council/Board)?</b>					

<b>8. Report Present Indebtedness</b> (including Conference covenantal commitments)	
<b>Item</b>	<b>Indebtedness                      Anticipated End</b>
<b>9. Address of Rental or Income producing property</b>	<b>Annual Income Received:</b>
<b>10. Has your church sold, purchased, built or renovated a property during the past year?</b>	<b>Date these changes were reported to the Insurance Company:</b>
<b>If not reported, identify the person who will report it and the date it will be reported:</b>	
a. Address of Sold Property	Sale Price:
b. Address of Purchased Property	Cost:
c. Address of New Construction	Cost:
d. Address of Renovation or Demolition	Cost:
<b>11. Does your church have any of the following programs?</b>	<b>If yes, you must fill out Form 9a Weekday Children's Ministry Programs</b>
a. Daycare	
b. Nursery School	
c. Preschool	
d. Other -	
<b>12. Accessibility</b> – are the buildings fully accessible? a. Church b. Parsonage	a. b.
<b>13. Does the church own any motor vehicles or trailers?</b> A. List year, make and model for each:  <b>B. Who is the insurer?</b>	1. 2. 3. B.
<b>14. Is your church's Safety Team Lead registered on Conference Website</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>15. Is the church or parsonage prone to flooding?</b> <b>A. Who is the Flood insurance carrier:</b>	15. A.

All churches are encouraged to do an annual Safety Inspection.

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Signature of Chair of Trustees

Date