

United Methodist Conference
Camping Safety Self-Inspection

| Item | No Concern | Concern (Observation) | Actions Taken |
|--|---------------|--------------------------|---------------|
| General Safety | | | |
| Are emergency phone numbers posted near telephones in case of emergency? | | | |
| Are secondary means of emergency communication available (radios, cell phones, etc.)? | | | |
| Are all staff and counselors trained in emergency procedures? | | | |
| Are an adequate number of First-Aid kits readily available at the campsite? Are First-Aid kits fully stocked with supplies? See Appendix for list of supplies. | | | |
| Is bug spray/tick repellent available for staff, counselors, and campers? | | | |
| Do counselors remind campers to check for ticks after hikes and when they return home? | | | |
| Are an adequate number of flashlights available for emergencies? | | | |
| Are hiking and water routes and schedules communicated to staff members remaining at camp? | | | |
| Are counselors aware of potential hazards on hiking and water routes (hunting areas, animals, etc.)? | | | |
| Are appropriate precautions made for the hiking and/or water hazards (communication devices, hi-vis vest, bear mace, anti-venom, flashlights, etc.)? | | | |
| Do cabins have fire extinguishers that are charged, inspected, and easily accessible? | | | |
| Do cabins and lodges have adequate emergency lighting? | | | |
| Are evacuation rally points established and communicated to campers or prominently displayed? | | | |
| Do cabins and lodges have exit doors with an unobstructed path and open easily from the inside? | | | |
| Do staff and counselors understand their responsibilities and what actions to take in case of emergency? | | | |
| Does the camp have AED's and do staff and counselors know their locations and are they trained to use them? | | | |

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| Are parents reminded to provide Camp Nurse with a list of allergies, medications, and other concerns? | | | |
| Are Epi-pens available and are designated persons trained in their use? | | | |
| | | | |
| Fire Safety | | | |
| Are combustible and flammable materials stored appropriately? Are wood piles stored at least 30 feet away from any structure? Are flammable liquids stored in flammable storage cabinets? | | | |
| Are only camp counselors/adults permitted to light and maintain fires at campsites? | | | |
| Are only camp counselors/adults permitted to add fuel to the fire? | | | |
| Is a minimum distance between campers and the fire established based on the size of the fire and surroundings? | | | |
| Is a supply of water or sand stored nearby in order to safely extinguish the fire? Is the amount of water or sand appropriate for the size of the fire? | | | |
| Are fires completely extinguished at the end of each session ensuring that coals and embers will not reignite? | | | |
| Are fire pits kept away from nearby tents, cabins, and other structures? | | | |
| Are combustible materials removed from the area surrounding the fire (sticks, leaves, etc.)? | | | |
| Are fires kept to a reasonable size? | | | |
| Are camp fire rules listed above established and communicated to campers prior to lighting the fire? Are the rules adhered to by both camp counselors and campers? | | | |
| | | | |
| Camp Maintenance | | | |
| Do counselors monitor camper cleanliness and hygiene? | | | |
| Does Camp Staff routinely check water sources for cleanliness? | | | |
| Are safe cooking procedures followed? | | | |

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| Does Camp Staff monitor hygiene stations frequently? | | | |
| Are staff, campers, and counselors reminded to always wash hands during camping activities and after using the toilet or handling food? | | | |
| Are camping areas/borders communicated with campers? | | | |
| Is proper lighting used at night - flashlights, etc.? | | | |
| Are spare batteries for lanterns and flashlights available? | | | |
| Have counselors surveyed the campsite for trip/fall hazards and addressed them appropriately? | | | |
| | | | |
| Weather Conditions (Cold/Wet) | | | |
| Is the weather forecast monitored for extreme temperatures, rain, and snow? | | | |
| Have camp staff and counselors been trained to recognize the signs and symptoms of hypothermia? Do counselors understand how to treat hypothermia? | | | |
| Are campers prepared for cold weather with appropriate clothing? | | | |
| Are campers prepared for cold weather with spare clothing for wet weather (rain proof jacket, extra layers, wool socks, etc.)? | | | |
| Adventure Camps - Do tents have proper ground insulation and no leaks? | | | |
| Adventure Camps - Are tents maintained in good condition? | | | |
| Adventure Camps - Are sleeping bags in good condition and rated for the expected weather conditions? | | | |
| Adventure Camps - Are sleeping pads provided for additional insulation? | | | |
| Is the campsite housing maintained in good condition? | | | |
| | | | |
| Weather Conditions (Warm/Sunny) | | | |
| Is the weather forecast monitored for extreme temperatures? | | | |
| Have camp staff, campers, and counselors been trained to recognize the signs and symptoms of heat exhaustion/stress? Do counselors understand how to treat heat related illness? | | | |

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| Are camp staff, campers, and counselors frequently reminded to stay hydrated? | | | |
| Is water readily available to all? | | | |
| Is the availability of sugary and caffeinated beverages limited to campers? | | | |
| Is sun screen (minimum SPF 15) available to all campers? | | | |
| Are physically demanding activities planned for the cooler parts of the day (morning/afternoon)? | | | |

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| Appendix: | | | |
| First aid kits should contain: 1. Adhesive bandages of various sizes 2. Butterfly bandages 3. Gauze pads of various sizes or gauze rolls 4. Antiseptic creams and ointments 5. Sterile wipes and rinse solutions 6. Pain and anti-inflammatory medicine 7. Hydrocortisone cream 8. Tweezers, scissors, safety pins 9. Sunburn relief spray/aloe 10. Anti-diarrhea medicine 11. Antihistamine 12. Eye drops 13. Triple antibiotic ointment 14. Hand sanitizer 15. Emergency/survival blanket | | | |