FORM #7
YEAR 2026

CHARGE:
CHURCH:
DISTRICT:

Safe Sanctuaries Report

All churches must have and follow a written Safe Sanctuaries policy. If you have revised your church policy since last year, submit it with this report. Your policy MUST include all the elements listed. If it does not, please revise your policy to include the missing elements.

Church	Pastor(s) Name	Dates of Last Clearances	FBI – PA Child Abuse – PA State Police – Safe Sanctuaries –
Lay Person responsible for overseeing church's Safe Sanctuaries policy with contact information:			
Street Address		E-mail	
City/State/Zip+4		Phone	
Layperson who serves as **Safe Sanctuaries Coordinator** (if different than Lay Person named above) to the church council with contact information			
Street Address		E-mail	
City/State/Zip+4		Phone	

Number of people from congregation who have had Safe Sanctuaries training within previous 5 years?		Date the latest ***written*** policy was accepted by church council	
Is your policy fully implemented?		Does your policy include all the procedures on p. 2?	
Attach a Copy of any new or revised policy			

Effective 01/01/20 ALL Safe Sanctuaries Training must be done through MinistrySafe available on https://susumc.org/safe-sanctuaries/

Copy to Conference Superintendent, Pastor, Charge Recording Secretary

Mark all that apply	
	SCREENING
	Interviewing all paid staff and volunteers
	Applications for all paid staff and volunteers
	DHS, State Police clearance & FBI Fingerprint for PAID staff
	DHS, State Police clearance & Notarized statement/FBI Fingerprint for VOLUNTEERS per PA laws
	SUPERVISION
	Two (2) unrelated adults in each classroom **OR** a roving teacher
	Uncovered windows in doors and/or **Open** doors in all children's classrooms
	No one under age 18 left alone with children Five (5) year age difference between at least 2 adults "in charge" and oldest eligible children/youth
	Provide training yearly on aspects of church's Safe Sanctuaries Policy
	REPORTING
	A procedure for reporting abuse to authorities
	Procedures for informing the District Superintendent that a report has been made
	RESPONDING
	One (1) person designated as media spokesperson
	A procedure for assisting a victim of abuse
	A list of prospective abuse counselors
	A procedure for dealing with the alleged perpetrator and his/her family
	INTERNET SAFETY
	Permission to use photos on web
	Use and safeguards of photos
	Use of computers within the church
	Communication between adults and children/youth
	Appropriate Social Network Site

If any of the above procedures are not being used, explain:

_____

Signature of Pastor Date

_____

Signature of Safe Sanctuaries Advocate Date

Copy to Conference Superintendent, Pastor, Charge Recording Secretary