



SAFETY ALERT!

A church employee was seriously injured after tripping over a personal item left on the floor in their office.

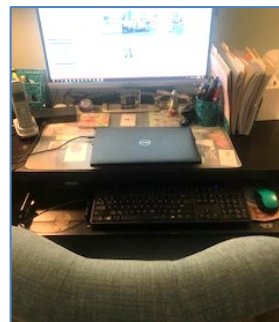
Please survey your work areas for potential hazards:

- Are cords neatly organized and out of the way?
- What about files, purses, trash cans, pet/child toys, workout gear, etc.?
- Whether you're currently working from home or in an office/church setting, beware of pitfalls that could "trip you up"! The picture at right shows trip hazards you could face..eliminate them now!



Make sure you have the items you frequently reference, such as calendars, close to your workstation so that you don't have to move about the space more than necessary.

- To minimize strain, make sure you work comfortably within your work envelope, by keeping items you frequently use close to you, within's arm reach (see the chart at left, below). Items you may wish to keep close include your mouse, your keyboard, reading glasses, phone, etc.



Important Note: We request that each local church identify - and register - a Safety Lead. Please visit this link to learn more!

<https://susumc.org/safety-lead/>