



SAFETY ALERT - Careful Cutting

A conference employee was recently injured using a utility knife.

Please follow these guidelines so that YOU don't injure yourself.

Remember that the blade is a hazard

- Make sure blade is sharp.
- Replace the razor blade when it becomes dull or broken and use caution when changing blades.
- Make sure the material being cut is held securely so it can't shift or move. The force used to secure the material should exceed the force used to make the cut.
- Concentrate on the material to be cut and watch the blade at all times.
- Apply a consistent, firm (but not excessive) pressure while performing the cut.
- Always cut away from your body, and away from anyone else helping with the material.
- Return blade to a safe position and do not leave open blades on floor or table.
- Know what and who is around you.
- Dispose of blades in a safe manner. Put them in a metal container if possible.



*If there are any issues, correct them if you can or report them if you can't! Take the right **steps** to protect yourself from injury!*

For more safety information, including access to free safety videos, visit www.susumc.org/workplace-safety.

Local churches: Please register your Safety Lead at <https://susumc.org/safety-lead/>