



## If You Are Injured At Work

Despite your best efforts, accidents may happen. If you are injured at work, please immediately advise your supervisor (or equivalent), whether you feel you need outside medical treatment or not.

If your injury appears to need simple first aid only, you may treat yourself but you are asked to file an injury report nonetheless. This helps the safety committee track trends and identify opportunities to avoid future injuries.



If you need medical treatment, you **MUST** go to one of the medical providers identified on the Physician Panel selected for your church/office/camp location. These providers have been chosen for their expertise and you must treat with one of these providers for up to 90 days. After that period, you may select your own medical provider. Please note that if you don't treat with one of the medical providers posted at your location, your Workers' Compensation claim could be denied, per Pennsylvania law.



Please note: if the injury is serious and life- or limb-threatening, ask someone to call 911 and go to the nearest emergency room via ambulance. If you are seriously injured, never drive yourself to the hospital.

Inservco is the insurance company that handles Conference claims. You will be contacted by an Inservco claims adjuster soon after an injury is reported. They will assist you throughout the entire claim process.

For more information, visit the Conference website at [www.susumc.org](http://www.susumc.org), click on "Finance and Administration", then on "Reporting Workplace Injuries". Follow the instructions located here.

Of course, the goal is to work safely and avoid injuries. But if you are injured at work, there are processes in place to assist you.



Be Safe!